

**Idaho Board of Registration of Professional Engineers  
and Professional Land Surveyors**

**Agency Strategic Plan**

**For Fiscal Years Ending June 30, 2005 - June 30, 2008**

**Signed:\_\_\_\_\_**  
**David L. Curtis, P.E., Executive Director**

**Date:\_\_\_\_\_**

**Approved:\_\_\_\_\_**  
**Leslie M. Walker, P.E., Chair**

**Date:\_\_\_\_\_**

**STRATEGIC PLAN  
OF THE  
IDAHO BOARD OF REGISTRATION OF PROFESSIONAL ENGINEERS  
AND PROFESSIONAL LAND SURVEYORS**

**MISSION STATEMENT**

**Our mission is to safeguard life, health and property by assuring that those who practice the professions of engineering and land surveying attain and maintain competence in those professions.**

**VISION STATEMENT**

**Our vision is to fairly and effectively administer the engineers' and land surveyors' registration law. We accomplish this vision by licensing only those who meet education, experience and examination requirements; by enforcing the law through administrative, civil and criminal proceedings; by responding to public comments, concerns and complaints; by recommending statute and rule changes to the legislature to reflect changes in practice; and by keeping our registrants and certificate holders informed of changes in the statutes, rules and procedures of practice.**

**GOALS, OBJECTIVES, STRATEGIES AND PERFORMANCE MEASURES**

**GOAL NO. 1:            Raise public awareness of our purpose and clarify the Board's mission to protect the public.**

STRATEGY:    Include building officials, county recorders, county assessors and legislators on mailing lists for NEWS BULLETINS, law pamphlets, etc.

MEASUREMENT:    Whether or not the NEWS BULLETINS are sent to the public officials (measured as accomplished or not accomplished).

STRATEGY:    Have Board Members and Staff make presentations to organizations such as the legislature, county recorders, city officials, student groups, etc.

MEASUREMENT:    The number of presentations made to organizations.

**GOAL NO. 2:            Inform the registrants and certificate holders of the activities and opinions of the Board.**

STRATEGY:    Conduct Board meetings and hearings throughout the State to have more contact with the registrants and certificate holders.

MEASUREMENT:    The number of meetings and hearings held in Boise and the number of meetings and hearings held outside Boise.

STRATEGY:    Publish and distribute quality NEWS BULLETINS to the license and certificate holders.

MEASUREMENT:    Whether or not the NEWS BULLETINS are published and sent

to the registrants and certificate holders (measured as accomplished or not accomplished).

STRATEGY: Conduct forums or workshops throughout the state on topics of general interest.

MEASUREMENT: The number of forums or workshops conducted.

**GOAL NO. 3:** Effectively and consistently enforce the law and administer discipline.

STRATEGY: Act within the statutory time frame on complaints.

MEASUREMENT: The percentage of complaints heard within six months of receipt.

STRATEGY: Undertake a study to determine if the current practices and procedures of enforcement and discipline are as effective and consistent as possible.

MEASUREMENT: Whether or not the study is undertaken.

**GOAL NO. 4:** Effectively administer the issuance and renewals of licenses and certificates.

STRATEGY: Monitor and evaluate the issuance and renewal process and implement improvements as necessary.

MEASUREMENT: The percent of applicant evaluations that are supportive of the process.

STRATEGY: Operate within the established budget for the agency.

MEASUREMENT: Whether or not the end-of-year financial status is within budget.

STRATEGY: Cross train personnel to assure that vacancies and absences do not unnecessarily disrupt effectiveness.

MEASUREMENT: Develop desk-manuals, list of cross-training needs, etc.

STRATEGY: Undertake a study of alternatives of how to convey acceptable experience expectations to applicants, and how to consistently evaluate experience portfolios submitted by applicants.

MEASUREMENT: Whether or not the study is undertaken.